OVERSEA ENTERPRISE BERHAD

Registration No. 199401031473 (317155-U)
(Incorporated in Malaysia)

THIRTY-FIRST ("31ST") ANNUAL GENERAL MEETING ("AGM")

ADMINISTRATIVE GUIDE

Date	**Time**	**Venue**
Thursday, 26 November 2026	10.30 a.m.	Lot 4.1, 4th Floor, Menara Lien Hoe No. 8, Persiaran Tropicana Tropicana Golf & Country Resort 47410 Petaling Jaya, Selangor Darul Ehsan

REGISTRATION AT THE 31ST AGM

(a) Registration will commence at 9.30 a.m. (or if earlier as may be determined by the Company) and will end at a time as directed by the Chairman of the Meeting.

(b) Kindly present your original MyKad or passport (for Non-Malaysian) to the registration personnel at the registration counter for verification.

(c) Upon verification, you are required to sign the Attendance List and will be given a wristband for entry to the meeting venue. There will be no replacement of wristband in the event you lose or misplace the wristband.

(d) Registration on behalf of another person even with his/her original MyKad or passport is strictly **NOT ALLOWED**.

(e) If you are attending the 31st AGM as shareholder as well as proxy, you will be registered once and will only be given one wristband.

ENTITLEMENT TO PARTICIPATE AND APPOINTMENT OF PROXY

Only members whose names appear on the Record of Depositors as of 16 November 2026 shall be eligible to participate in the 31st AGM or appoint proxy(ies) or corporate representative(s) or attorney(s) and/or the Chairman of the Meeting to participate and vote on his/her behalf.

The Form of Proxy and/or document(s) relating to the appointment of proxy(ies) or corporate representative(s) or attorney(s) for the 31st AGM shall be deposited at the registered office at DF2-09-02, Level 9, Persoft Tower, 6B, Persiaran Tropicana, Tropicana Golf & Country Resort, 47410 Petaling Jaya, Selangor Darul Ehsan or fax to 03-3008 1124 or email to sharereg@prosec.com.my no later than **Tuesday, 24 November 2026** at **10.30 a.m.** The procedures and requisite documents to be submitted by the respective members are summarised below:

(I) For Individual Members

If an individual member is unable to participate in the 31st AGM, he/she is encouraged to appoint proxy(ies) or the Chairman of the Meeting as his/her proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

(II) For Corporate Members

Corporate members through the appointment of corporate representative(s) or proxy(ies) who wish to participate and vote at the 31st AGM is required to deposit the following documents to the registered office at DF2-09-02, Level 9, Persoft Tower, 6B, Persiaran Tropicana, Tropicana Golf & Country Resort, 47410 Petaling Jaya, Selangor Darul Ehsan or fax to 03-3008 1124 or email to sharereg@prosec.com.my no later than **Tuesday, 24 November 2026** at **10.30 a.m.**

(a) Certificate of appointment of Corporate Representative or Form of Proxy, duly executed by the corporation in accordance with the applicable legal requirements and its constitution;
(b) Copy of the Corporate Representative's or proxy's MyKad (front and back)/Passport; and
(c) Corporate Representative's or proxy's email address and mobile phone number.

If a corporate member through the appointment of corporate representative(s) or proxy(ies) is unable to participate in the 31st AGM, the corporate member is encouraged to appoint the Chairman of the Meeting as its proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

(III) For Institutional Members

The beneficiaries of the shares under a Nominee Company's CDS account (Institutional Member(s)) who wish to participate and vote at the 31st AGM may request its Nominee Company to appoint him/her as a proxy to participate and vote at the 31st AGM. The Nominee Company is required to deposit the following documents to the registered office at DF2-09-02, Level 9, Persoft Tower, 6B, Persiaran Tropicana, Tropicana Golf & Country Resort, 47410 Petaling Jaya, Selangor Darul Ehsan or fax to 03-3008 1124 or email to sharereg@prosec.com.my no later than **Tuesday, 24 November 2026** at **10.30 a.m.**:

(a) Form of Proxy duly executed by the Nominee Company in accordance with the applicable legal requirement and its constitution;
(b) Copy of the proxy's MyKad (front and back)/Passport; and
(c) Proxy's email address and mobile phone number.

If an Institutional Member is unable to participate in the 31st AGM, the Institutional Member is encouraged to appoint the Chairman of the Meeting as its proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

REVOCATION OF PROXY

A shareholder who has submitted a Form of Proxy and subsequently wishes to attend and vote at the 31st AGM in person may revoke the appointment of his/her proxy by giving written notice to the Company before the commencement of the 31st AGM.

Shareholders are encouraged to notify the Share Registrar in advance to facilitate the revocation and registration process.

VOTING AT MEETING

Voting at the 31st AGM will be conducted by a poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad ("**Bursa Securities**"). The Company has appointed Prosec Share Registration Sdn. Bhd. as the Poll Administrator and Symphony Corporate Services Sdn. Bhd. as the Independent Scrutineer to validate the votes cast at the Meeting.

Shareholder(s)/proxy(ies)/corporate representative(s) may cast their votes on the resolutions during the voting session, which willcommence and close at the times announced by the Chairman of the Meeting.

Upon completion of the voting session, the Independent Scrutineers will validate the poll results..The Chairman will thereafter declare whether each resolution has been carried.

RESULTS OF THE VOTING

The resolution proposed at the 31st AGM and the results of the voting for the same will be announced at the 31st AGM and subsequently via an announcement made by the Company through Bursa Securities at www.bursamalaysia.com.

NO RECORDING OR PHOTOGRAPHY

By participating at the 31st AGM, you agree that no part of the 31st AGM proceedings may be recorded, photographed, stored in any retrieval systems, reproduced, transmitted or uploaded in any form, platform or social media or by any means whether it is mechanical, electronic, photocopying, recording or otherwise without the prior written consent of the Company. The Company reserves the right to take appropriate legal actions against anyone who violates this rule.

NO DOOR GIFTS OR VOUCHERS

There will be NO distribution of door gifts or vouchers.

OTHER INFORMATION FOR ATTENDEES AT THE 31ST AGM

(a) Parking bays are available at Menara Lien Hoe. Kindly use Touch 'n Go (with minimum RM 20.00 card balance), debit or credit card to enter the parking bay as it is a cashless payment system.

(b) All attendees are required to register with the security personnel at the lobby of the building before you access to the meeting venue.

(c) Although the wearing of face mask in an enclosed area is now optional, you are encouraged to wear your face mask throughout the meeting session.

ENQUIRY

If you have any enquiry on the above, please contact the following officers during office hours from 9.00 a.m. to 6.00 p.m. on Monday to Friday (except public holidays):

Prosec Share Registration Sdn. Bhd.

Name	:	Mr. Vemalan a/l Naraynan / Mr. Tee Yee Loon
Telephone	:	03-3008 1123 / 012-766 8921
Email:	:	sharereg@prosec.com.my